

CRCL22 Data Protection Statement

Data Controller and Data Processor

The CRCL22 Conference acts as **data controller** and processes your personal data when:

- You visit our main conference webpages at COHUBICOL: [main page](#), [programme page](#)
- You visit the Easychair CRCL22 website: [main page](#)
- You register at Easychair as an author, to submit an abstract or a paper via Easychair
- You register or have been registered at Easychair as a General Chair or as a Track Chair
- You register at Easychair as a member of the Program Committee
- You register at Easychair as an attendee of the conference
- Having registered as a member of the Program Committee, you act as a reviewer on Easychair

Easychair acts as **data processor**, processing your data on our behalf

- See their privacy policy [here](#), notably art. 3
- See their Terms of Service [here](#), notably art. 6-8
- Easychair does not share data with any third party, they only process what is necessary for the provision of the service to us. See art. 8.4 for exceptions
- As data controller we are responsible for the choices of purpose/legal ground/further processing

Vimeo acts as **data processor**, processing your data on our behalf

- As data controller we are responsible for the choices we make of purpose/legal ground/further processing, this includes our choice to use Vimeo for live streaming the conference (see below)
- If you log into Vimeo, they are controller and will process your data for their own purposes
- See their privacy policy [here](#), notably their [cookie policy](#)
- See their Terms of Service [here](#), which applies to those who registered an account with Vimeo

YouTube acts as **data processor**, processing your data on our behalf

- As data controller we are responsible for the choices we make of purpose/legal ground/further processing, this includes our choice to use YouTube for hosting the recordings of the conference (see below)
- YouTube is responsible as a controller for processing your data for its own purposes
- See their privacy policy [here](#), notably where they discuss the difference between data processed when you are logged into your Google account
- See their Terms of Service [here](#)
- See also their ['Understanding the basics of privacy on YouTube apps'](#)

General information on processing your personal data

What are your rights regarding your personal data?

1. You have the right to request access to, rectification of and erasure of your personal data and you have the right to restrict the processing or to object to the processing.
2. You also have the right to lodge a complaint with a supervisory authority

Questions, enquiries and rights regarding your personal data

- If you have questions, inquiries, or want to exercise your rights concerning your personal data, please contact conference@cohubicol.com or write to
- Prof. Mireille Hildebrandt
PI ERC ADG COHUBICOL
Vrije Universiteit Brussel
Pleinlaan 2
B-1050 Brussel

Visitors of the main conference webpages at cohubicol.com

What personal data do we process?

- We only collect IP addresses to enable you to connect to the content of the website
- We do not store either technical or functional cookies, except the browser's 'localStorage', used for the website's search index
- We have no third-party trackers on our website (we do not engage any analytics)

What is the legal basis for data processed due to cookies and other trackers?

- Legitimate interest (the main conference webpages cannot offer the service of navigating its content without processing IP addresses)

How long will your data be processed?

- Only as long as is necessary to provide access to the content of the website

Who has access to your data?

None of the data is shared with any other party

Visitors of the Easychair CRCL22 website

- Personal data are only processed to provide access to the content of the website, they include IP addresses and technical cookies
- Please carefully check the Easychair privacy policy and ToS (links above)

Those who register at Easychair as attendants

What data is collected?

- The data you provide
- The metadata required to enable storage, the sending of emails etc.

How do we use your data (purpose of processing)?

- To prepare the logistics of the conference:
- for in-person attendance (catering etc.)
- for online attendance (share link etc.)

- To evaluate and archive the goings-on of the conference

What is the legal basis for processing your personal data?

- **Contract:** by registering, you request a service (attending the conference online or in person) for which we need to process your personal data
- **Legitimate interest:** insofar as we use your data when no longer necessary for the provision of the service, we process them to evaluate and archive (in the public interest) the goings-on of the conference

How long will your data be processed?

- The first purpose (contract) is limited in time
- The second purpose (archiving in the public interest) is not limited

Note that you can object to the processing, see above for our contact details

Who has access to your data?

- None of your data is shared with any other party apart from Easychair

Those who register as General Chair or Track Chair

What data is collected?

- The data you provide
 - This includes all interaction via the system with other Chairs, Authors and Reviewers
- The metadata Easychair collects to run their system
 - see their privacy policy and ToS (hyperlinks above)

How do we use your personal data (for what purpose)?

- To identify you as a Chair within the system
- To provide you with the permissions relevant to your role as Track Chair or General Chair

What is the legal basis for processing your personal data?

- **Contract:** By accepting to act as a Track Chair or General Chair you commit to certain tasks that involve the Easychair functionalities and require, eg inviting reviewers, discussing reviews, making the final decision on acceptance of a paper
- **Legitimate interest:** To evaluate the set-up of the conference the data will be stored in the archive of Easychair after the conference has taken place, we consider this to be in the public interest as we are an academic conference

Your personal data will only be processed for the purposes stated above

How long will your data be processed?

- The first purpose (contract) is limited in time
- The second purpose (archiving in the public interest) is not limited

Note that you can object to the processing, see above for our contact details

Who will have access to your personal data?

- Easychair, see their privacy policy and ToS (they do not share with any third party)
- Other Chairs, reviewers and authors have role-specific access to your data

Those who register as an author at Easychair

What data is collected?

- The data you provide when submitting the abstract or paper
- Metadata that is required to run the system
- see Easychair Privacy Policy and Terms of Service (link above)

How do you use your personal data (for what purpose)?

- To identify you, internally or publicly, as an author
- To make communication possible for the editorial process, such as receiving, storing, publishing, peer-reviewing your submission and communicating with you in this context
- If you submit your paper to the CRCL Journal we share the reviews with the editors to allow them to make a decision on the paper

What is the legal basis for processing your personal data?

Contract:

- By submitting a manuscript, you agree to comply with CRCL22 submission requirements, which are regarded as contract terms
- If your paper is accepted for the conference you will be asked for a bio, we will publish your name, the title of the paper, the abstract and your bio on the website of the Conference Program
- If your paper is accepted for the CRCL Journal (e.g. pending major revisions), we will use your data to connect with you via the Journal

Legitimate interest:

Your data will be downloaded from Easychair and archived after the conference, to evaluate and keep account of the set-up of the conference, we consider this to be in the public interest, as we are an academic conference

Your personal data will only be processed for the purposes stated above

How long will your data be processed?

- The first purpose (contract) is limited in time
- The second purpose (archiving in the public interest) is not limited

Note that you can object to the processing, see above for our contact details

Who will have access to your personal data?

- The conference General Chairs and Track Chairs and the reviewers of your paper
- If the paper is accepted for the conference you name and bio, and the title and abstract of the paper will be shared with the visitors of the public Conference website
- The paper itself will be shared with those registered for the Conference
- If you submit the paper to the Journal after the Conference, your data will be shared with the Journal editors: name, email, affiliation, reviews

Those registered as members of the Program Committee at Easychair

What personal data is processed?

- We invite you as a member of the Program Committee to be available for review of selected conference papers, as part of the double-blind peer review process
- We do this via private email and invite you to **register in the system** as a member of the Program Committee **only after you have accepted**
- After the Conference we will ask whether we can keep your data for future reference

What is the legal basis for processing your personal data?

- **Contract:** Registration as a Program Committee member is based on **your agreement (contract)** to review 2-3 papers in the period between 1 July and 15 August
- **Legitimate interest:** after the conference we will download the data from the Easychair site and archive them to evaluate the conference and keep an account of its set-up, we consider this to be in the general interest, as we are an academic conference
- **Consent:** If you agree, we will store your personal data for future reference, for instance as a potential reviewer for the CRCL Journal. This will be based on consent, see also the [Data Protection Statement on the Journal website](#)

How is your personal data used (for what purpose)?

- Your personal data is processed insofar as necessary for enabling the conference review process
- If you agree we will store your details after the conference for future reference, see above

How long is your personal data stored?

- The first purpose (contract) is limited in time
- The second purpose (archiving in the public interest) is not limited
- The third purpose (consent) concerns sharing with the editors of CRCL, see the [Data Protection Statement on the Journal website](#)

Note that you can withdraw your consent, see above for our contact details

Who has access to your data?

- Easychair and the relevant Chairs of the conference, as well as other reviewers of the same paper
- If you consent, we share you data with the editors of the Journal, to invite you for future reviewing

Program Committee members acting as reviewer on Easychair

What personal data is processed?

- Name and email address
- Your interactions with the Track Chair
- Your review of the paper
- Your subsequent discussion with the Track Chair
- Meta data required to support smooth interaction, storage etc.

What is the legal basis for processing your personal data?

- The legal basis is your **agreement (contract)** to be available for review (see under 7 above)

- To evaluate and keep account of the Conference review process we will store these personal data, based on **our legitimate interest** to understand the argumentation and deliberations of the review process
- To enable the editors of the CRCL Journal to make a decision regarding the revised papers that have been submitted, we will share your review with the editors. This is based on the **agreement (contract)** to take part in the Program Committee, as publication in the Journal is part of the Conference explicit goal
- After the Conference your data will be downloaded from the Easychair website and archived to evaluate and keep an account of the set up and functioning of the Conference, we consider this to be in the general interest as we are an academic Conference, legal ground is thus the **legitimate interest**

How is your personal data used (for what purpose)?

- The data described above will be used to enable the Conference Chairs to make a decision about accepting the paper for the Conference and/or for the Journal
- To evaluate and keep account of the Conference review process, we will archive these personal data
- The data will be shared with the editors of the CRCL Journal to enable them to decide on publication

How long is your data stored?

- The first purpose (contract) is limited in time
- The second purpose (archiving in the public interest) is not limited
- The third purpose (consent) concerns sharing with the editors of CRCL, see the [Data Protection Statement on the Journal website](#)

Note that you can object to the processing, see above for our contact details

Who has access to your data?

- Your data may be shared with the editors of the CRCL Journal, if the revised version of the paper is submitted

Registrants using the streaming services during the conference (provided by Vimeo)

What personal data is processed?

- When you are not logged into your Vimeo account, your personal data is only processed to provide access to the stream, they include IP address
- If you partake in the chat, your text is processed to be shared with the other attendants, speakers and organisers, it is not stored or archived
- Please carefully check the Vimeo privacy policy and ToS (links above), especially if you log into your Vimeo account, as Vimeo may in that case engage in further processing

What is the legal basis for processing your personal data?

- Your personal data is processed on our behalf, by Vimeo, based on our legitimate interest to make sure we can provide high quality streaming of the conference
- The text you post in the chat is processed, in the sense of being shared with other attendants, speakers and organisers, based on your implied consent
- If you log into your account, Vimeo may further process your data (including other and more data), as a controller, please carefully check the Vimeo privacy policy and ToS (links above), especially if you log into your Vimeo account

How is your personal data used (for what purpose)?

- The purpose of processing your IP address is to provide you with high quality live streaming of the conference, this data is not stored
- The purpose of processing the text you add in the chat is to share it with other attendants, speakers and organisers, this data is not stored
- Vimeo may further process your data if you log into your Vimeo account, see their privacy policy and ToS (above)

Speakers and others broadcasted via the streaming service during the conference (Vimeo)

What personal data is processed?

- Voice and/or image is processed to stream your presentation or intervention during the conference
- Image data is processed even if you did not speak out, if you were near others who do

What is the legal basis for processing your personal data?

- The legal basis is a contract, as you have agreed that your presentation or intervention is streamed during the conference
- For those not speaking out, but being part of the live audience, the legal basis is consent as you were offered a pink sticker in case you did not want to be streamed

How is your personal data used (for what purpose)?

- The purpose is to stream the keynotes, presentations or interventions during the conference

Visitors to the COHUBICOL website who view the recordings of the conference

What personal data is processed?

- For the data processed by the website, see above under 1 (visitors of the website)
- If you click on the video, you will access YouTube's servers, they will process personal data on our behalf
- Please carefully check the YouTube privacy policy and ToS (links above) for details, especially if you log into your Google account, as Google may in that case engage in further processing
- Even when not logged into your account, Google may process personal data as a controller, as part of their business model, see again the privacy policy and ToS (links above) for details

What is the legal basis for processing your personal data?

- For the data processed by the website, see above under 1 (visitors of the website)
- Once you access the YouTube website, your personal data is processed on our behalf, by YouTube, based on the legitimate interest to make sure we can make available the recordings of the conference to a broad public
- Once you access the YouTube site, however, Google may process additional data, as a controller, based on their own legal basis, please carefully check the Google privacy policy and ToS (links above), especially if you log into your Google account

How is your personal data used (for what purpose)?

- For the data processed by the website, see above under 1 (visitors of the website)
- Once you access the YouTube website, your personal data is processed on our behalf, by YouTube, for the purpose of making available the recordings of the conference to a broad public
- Once you access the YouTube site, however, Google may process additional data, based on its own purposes, as a controller, please carefully check the Google privacy policy and ToS (links above), especially if you log into your Google account

Speakers and others whose presentations or presence are made available on YouTube

What personal data is processed?

- If you presented, your voice and image is processed, as well as your name
- If you were part of the audience but did not speak, only your image might be processed

What is the legal basis for processing your personal data?

- The legal basis for processing the data if you were a speaker is a contract, as you have agreed that your presentation or intervention is made available after the conference
- The legal basis for processing the data if you were an attendant is consent, as you were offered a pink sticker to indicate that you did not consent

How is your personal data used (for what purpose)?

- The purpose is to make available the keynotes, presentations or interventions during the conference